App. F. IX-4

Previous References
Censns 7-30-3.

1940
(Cens)

File No. 7—40
Serial Nos. 3

Letter References

PRESERVED

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. one

Part B for oct 40.

SUBJECT.

Circulars issued by the Census Superintendent Re: Final Formation of Census Divisions.

WD 0295—GPB—22,500—13-8-37

7-10-40

Census 7-40-3 GM 1261

OFFICE OF THE CENSUS SUPERINTENDENT
IN MYSORE,

No. 3764
Encls: 3

Dated Bangalore, 16th September.....*194*0.

FROM

R. H. KRISHNA RAO, ESQ., M.A.,
CENSUS SUPERINTENDENT IN MYSORE,
BANGALORE.

SECY. DEV. DEPT. Census 17. SEP. 1940 Govt. of Mysore

To

Charles E Noronha, Esq., M.A.,
Secretary to Government,
Development Department,
Bangalore.

SIR,

I have the honour to forward herewith three copies of Circular No.12 Re: Final Formation of Census Divisions for the information of Government.

I have the honour to be,
Sir,
Your most obedient servant,

ss/-

Census Superintendent.

Circulars issued by the Census Superintendent

1261

Serial No.	
	The above circular contains instructions to the D-Cs & the Presidents of City Areas re. final formation of Census Divisions and Blocks, selection of Supervisors and Enumerators and Constitution of certain Special Areas referred to in para 6 into distinct blocks or circles
	The Corresponding file No Census 9-30-3

NOTE—Contn. Sheet.

3 1261 Circulars issued by the Census Superintendent

GM

File No. of 194 | General and Revenue Secretariat

Serial No. Hay C

is placed below. It includes the preparation of maps also.

Submitted for perusal.

3088

B

CIRCULAR.

No. cir. 12.

OFFICE OF THE CENSUS SUPERINTENDENT IN MYSORE,

Bangalore, dated 2nd September 1940.

FROM

P. H. KRISHNA RAO, ESQ., M.A.,

Census Superintendent in Mysore,
Bangalore.

To

All Deputy Commissioners and Presidents of City Areas.

SUBJECT.—Final Formation of Census Divisions.

SIR,

The Charge Lists in the final form will have to be submitted before the end of September 1940, after the house-numbering and the writing up of House Lists are completed. It is incumbent on Charge Superintendents to see that this work is correctly done. They are therefore expected to check at least 10 per cent of the houses and 10 per cent of the House Lists and to see that the Check Register prescribed in Circular No. 2936-3096, dated 30th August 1940 is opened and maintained up-to-date.

2. While forwarding final proposals for division into Circles and Blocks and for the appointment of Supervisors and Enumerators, the following points must be borne in mind :—

(1) In a Municipal Area, (a) the formation of Census Circles should correspond to the Division of the area for Municipal purposes, and (b) the Circle must be easily distinguishable on the spot. Boundaries of the Circles should also be clearly marked on the Municipal map, as extracts from the map relating to each Circle will have to be given to each Supervisor. In the case of Rural Area, as soon as the new Taluk maps are supplied to the Amildars, the boundaries of the Hoblies as at present constituted must be unmistakably ascertained and marked on the map, *first* in black pencil and after they have been verified and found correct by the Amildar, in red or blue pencil. The Circles should be marked on these Taluk maps only after the final division into Circles has been approved by the Census Superintendent.

(2) The provisional formation of Blocks was made after dividing the estimated number of houses into groups of 40 to 50. Now that the actual number of families is ascertained by numbering houses, the size and location of the Blocks may vary. There is nothing sacred about the number 40 or 50. The number of families in a Block may vary considerably, so long as the Block is well defined geographically on the spot, and comprises groups of a certain community or class, and can conveniently be managed by one Enumerator. It must be remembered that it is the number of *families* in a Block that determines the work of the Enumerator and not merely the number of *houses*, in many of which people may not live. In the final arrangements therefore the number of Blocks may vary considerably as compared with the preliminary proposals.

(3) Supervisors must be specifically allotted to particular Circles, and the Charge Superintendents must verify that Supervisors are properly selected, that they reside either in the Circle itself or close to it, and that they can conveniently attend to the work of supervision. Unwilling or doubtful persons must be avoided. The Reserve Supervisors must also be allotted as far as possible to specific circles.

(4) Similarly, Enumerators must be allotted to specific Blocks, must be willing workers, and must reside either in or near the Blocks, and the Reserve Enumerators must be allotted to each circle.

(5) The Blocks must be given both a number and a name so that they may be easily identifiable, *e.g.*, Fort Block, Bazaar Street, Brahmin Street, Adikarnataka Block, etc., and the first and last Census number of each Block must also be noted as, *e.g.*, Block I-1 to 78, Block II-79 to 130 and so on.

(6) Particular care must be taken to see that special areas like Railway Colonies, Department of Public Works Colonies, Electric Colonies, Police Lines, Military Lines, big Hospitals, Jails, big Hostels, etc., are constituted into distinct Blocks or Circles, as the case may be, according to their sizes, and included in the ordinary Circles or Charge. Cases in point would be Railway premises, the Colonies at Thippagondanahalli, Marconahalli, Shimshapur, Sivasamudram, large Irrigational projects in progress, etc. Houses should be numbered and House Lists prepared for such Colonies under the general supervision of the Charge Superintendent, the Departmental staff being utilised both for numbering houses and writing the House Lists, if desired.

A copy of this Circular has been forwarded to the Charge Superintendents direct.

I have the honour to be,
Sir,
Your most obedient servant,

Census Superintendent.

WD 321—GPB—420—3-9-40